eInduction
MTAC 138
06.18.2014

Agenda

Reference Material: **EIN_MTAC138_2014_06_18.pptx**

- **Roll Call**
- **Review Minutes from Previous Meeting**
- **Scan Data Availability**
    - Shipping Summary Report
    - *MicroStrategy* Container Summary Drilldown
- **eInduction Tiger Teams**
- **Action Items from Previous Meeting**
- **Questions**

Attendees

- Angelo Anagnostopoulos
- Anthony Frost
- Bob Rosser
- Beth Lavati
- Call In Users = 9
- Carl Sidman
- Charley Howard
- Danielle Aleman Rojas
- Doug Gamroth

- James Whitman
- Jeremy McWilliam
- Joe Bailey
- Judy Arkenau
- Kevin Bray
- Kurt Ruppel
- Lisa Bowes
- Michael Patterson
- Michelle Zalewski

- Monica Lundquist
- Nancy Garrison
- Rich Domagala
- Robert Dorre
- Steve Krejcik
- Tom Glassman
- Watt Bryan

Notes

Roll Call

Scan Data Availability

Relevant Industry Issues

Shipping Summary Report

- This report is more real-time than the eInduction Mailer Summary, Container Summary
- The prompt for the Shipping Summary Report will require the Facility Name, Locale Key or Mailing Group (Mailing ID)
- The Shipping Summary Report will typically be accessed from the *PostalOne!* dashboard
    - Icons will indicate the mailing status, with a <mark>yellow</mark> triangle requiring attention and a **red** circle indicating a critical error
        - There are 3 types of critical errors:
        1. Payment
        2. Appointment validation
            - Appointment validations will be turned off in Fall 2014
        3. Single appointment validation
            - Appointment validations will be turned off in Fall 2014

    Job Summary Report
    - Key Enhancements:
        - Header was simplified to show most important and relevant information
        - Status: Appointment headers and other report changes are still in CAT testing

    Container Detail by Job Report
    - Key Enhancements:
        - Facility Name will be required in addition to Container Zip Code and Locale Key information
        - Date/Time Unloaded will be blank if the container was not unloaded

- It has been determined that in addition to the barcode other information would be needed for rapid identification of containers
  - Included as a feature for future releases
  - Determining which eDoc fields and placard lines would be the most useful
  - **Q:** Will this report show up on the dashboard as a shipping report?
  - **A:** From the dashboard, there is a link to Shipping Summary Report
    - There is also a way to get to this report from the BCG using a Search By field
    - **AXN**: USPS will pull screenshots walking through this process
  - **Q:** Would it be possible to add a feature where, for different types of container categories (e.g. Container Unpaid,) the number of containers is made clickable for a drilldown to container details for that specific type of container?
  - **A:** USPS will look into adding this capability
  - **3PL Access**
    - Container level data will **not** be available to 3PL in the same way
    - The details of 3PL access are still being developed
    - Feedback received so far indicates that logistics companies need By container and By appointment search functions,
      - They are primarily interested in container status and being able to determine if a container has been scanned, accepted and delivered
      -

eInduction Mailer Summary Reports
- These reports can be set up to be sent via report subscriptions
  - **AXN**: USPS will provide additional details on setting up a subscription to this report
  - **AXN**: USPS will send out screenshots of Job and Container Summary Reports to show the drilldown
- *MicroStrategy* reports are most reliable more than 24 hours after a change or entry has been made
  - Not as real-time
  - The industry indicated that a 24-hr time lag is too long and that greater focus should be placed on what can be done through *PostalOne!*

August 2014 Release
- **Scan-based eInduction to be supported at *all* non-SV sites (including DDUS)**
- **Allowing mailers to use ORIGIN in locale key field**
  - eInduction allows the entry of ORIGIN into the locale key field; however, Seamless does not so mailers participating in Seamless will need to be aware of the difference
    - **Q:** If the use of ORIGIN is permitted and mailers begin to adopt Seamless**,** won't this be confusing for the software developers?
    - **A:** Software vendors on the call already support using ORIGIN in the locale key field
      - NPI confirmed that this process is permitted
    - Origin mail means no entry point discount
  - **Q:** Should our company fill in ORIGIN in the locale key?
  - **A:** You can continue to populate with the locale key
  - **Q:** Would it be possible to provide a description of appropriate scenarios for this? The understanding of how a local facility, etc. is defined may not be clear
  - **A: (AXN)** USPS will provide supporting information
  - **Q:** What is in the CSA?
  - **A:** The CSA contains the Locale Key and can be used to link a pallet to multiple locations; there is some confusion when people don't have a CSA and have to figure out what locale key to use

- **Enable barcode-content association via eDoc for one-time appointments**
  - Mail.dat submissions
    - **Q:** What are the required fields that need to be documented? Is there a document for this?
    - **A: (AXN)** USPS will put together a 1-page overview and detailed guide after CAT testing is complete

- **Q:** Could you also provide a description of the requirements for the production flow at the plant for non-SV sites from a mailer perspective?
- **A:** These will be integrated into the guide

eInduction Tiger Teams

Scan Compliance Reports
- **PVDS Scan Compliance % by Area**
  - Status: PVDS Scan Compliance national average is around **94%**
    - This percentage has increased a great deal the inception of this report at the beginning of April 2014
  - How Scan Compliance % is measured:
    - The data used goes back 14-21 days
      - *Example:* In the data presented today, the percentage is based on the number of containers that were paid during the week of May 14-May 20

Actions from Previous Meeting
- Provide draft of eInduction Certification to industry
  - This will remain on the action list but will not be addressed until the end of July
- Review and discuss the value of incentive for 100% eInduction:
  - Though this and the speed line idea) will remain as an action item, increasing adoption is the major priority
  - **AXN**: Interest in the speed line idea will be assessed at the Operations meeting
- Discuss SV expansion with SV team
  - There are plans to do major re-architecting of SV system over the next several months ending in October
    - Expansion would begin after the re-architecture
  - There is discussion, but not confirmation, of adding additional facilities in the next several months;
- **AXN:** Confirm *PostalOne!* Data comparison for a paid container
- Review IT system design to ensure that eInduction containers included on 8125 counts will not result in system failure(s)
  - Status: The IM-DAS mailer shipment solution is currently being tested in CAT;
    - **AXN:** USPS will provide update in future meetings
- Review feasibility of including error information on Mailer Scorecard around the number of eInduction containers incorrectly included on 8125 counts
  - **AXN**: USPS will determine if this can be done systematically
- **COMPLETE:** Determine when data will be available from non-SV sites in the Shipping Summary Report
  - Being tested in CAT
  - Scan data will be available once IM-DAS solution is deployed
- Work with SV Team to determine potential impacts of entry point scan information alignment error

Additional Questions
- **Q:** Is eInduction capable of handling monthly labeling list updates without causing effective date issues?
- **A:** The capability to deal with monthly labeling dates and effective dates was built into earlier releases in 2014; this will undergo regression testing as part of the August 2014 release test package

Meeting Summary and Major Outcomes
- Reviewed draft screenshots of Scan Data Availability solutions:
  - Shipping Summary Report
  - MicroStrategy Container Summary Drilldown
- Discussed the role and purpose of the eInduction Tiger Teams
- Reviewed upcoming features of the August 2014 Release and determined additional information and documentation to be provided to workgroup members and mailers

- Reviewed Action Items from previous meetings, including status of items generated at the May 22nd face-to-face meeting

Action Items

Date Created	Action Item	Task Owner
6.18	Provide screenshots re: how to access the Shipping Summary Report via the BCG	**USPS**
6.18	Provide details on setting up a subscription to the eInduction Mailer Summary Reports	**USPS**
6.18	Provide screenshots of eInduction Job and Container Summary Reports (**Container Summary Report Drilldown**)	**USPS**
6.18	Provide supporting information and descriptions of appropriate scenarios for use of ORIGIN in locale key field (August 2014 Release)	**USPS**
6.18	*August 2014 Release* • Provide a 1-page guide on **enabling barcode-content association via eDoc for one-time appointments** after CAT testing • Provide description of the requirements for the production flow at the plant for non-SV sites from a mailer perspective	**USPS**
5.22	Assess interest in speed line (100% eInduction incentive) at Operations meeting	**USPS**
5.22	Confirm *PostalOne!* Data comparison for a paid container	**USPS**
5.22	Provide updates on IM-DAS mailer shipment solution	**USPS**
5.22	Review feasibility of including error information on Mailer Scorecard around the number of eInduction containers incorrectly included on 8125 counts	**USPS**
5.22	Determine progress made on working with SV Team to determine potential impacts of entry point scan information alignment error	**USPS**